



Alert Level 2 Safety Procedures - September 2021

School Site Access (Emergencies Only)	<p>To access the school grounds and/or office during the school day for emergencies, you will need to call us on 07 827 7651 to unlock the gate. In order to gain access you must abide by our school health protocol:</p> <ul style="list-style-type: none"> • Wear a mask • Scan the Ministry of Health QR Code • Use hand sanitiser provided on entry <p>The school office will have a strict one in/one out policy. Please abide by the signs on the office (Room 5) doors. If you have any cold/flu type symptoms do not visit the office.</p> <p>Wherever possible please email us on office@cambridgeeast.school.nz, or call us on 07 827 7651.</p>
Unwell Child/ren	<p>Please do not send unwell children to school.</p> <p>Any child sent to school with one or more cold/flu symptoms, i.e. runny nose, cough, fever, will be sent home immediately, no exceptions.</p>
Before School Arrival	<ul style="list-style-type: none"> • 8:40am drop off time • Entry points will be as follows: <ul style="list-style-type: none"> ○ Timatanga and Te Puna (Rooms 10, 11, 12, 13, 14, 15, 17, 19/20 and 21/22) enter between Rooms 11 & 12 – Williams Street ○ Koru and Auaha (Rooms 1, 2, 3, 4, Auaha S and Auaha M) enter alongside Room 4 – Bowen Street ○ Anyone cycling or scooting to school can enter between Rooms 11 & 12 – Williams Street • No parents/caregivers onsite (exceptions made for junior learners, new learners, or in an emergency). Please drop your child at the school gate - unless dropping to Before School Care. • Strictly no parents/caregivers are to enter classrooms. • Anyone entering the school must wear a mask and scan the Ministry of Health QR code posted on all entry gates • Children straight into classrooms (no playing outside) • No playing on the playgrounds

	<ul style="list-style-type: none"> Before School Care is operating at Level 2. Journey Kids will contact its users directly if there is any change.
After School Departure	<ul style="list-style-type: none"> Timatanga and Koru children are to be collected between 2.50pm to 3.00pm Auaha and Te Puna children are to be collected between 3.00pm to 3.10pm No parents onsite, please organise a meeting place for your child/ren outside the school gates, keep physical distancing measures in place After School Care children will be held in their classrooms until 3pm, then sent directly to After School Care. School to be vacated by 3:10pm No playing on the playgrounds
Food and Drink	<ul style="list-style-type: none"> There is to be no sharing of food or drink between children. All drinking fountains are closed and children must bring a named drink bottle.
PE Equipment	Centre based PE equipment will be available for PE sessions, and contact sport games will be OK. PE equipment will not be available during break times.
Sanitising Stations	<p>We will have 16 hand sanitising stations clearly marked and available around the school. Your child's teacher will advise them which station they are to use.</p> <p>Tables and chairs will be regularly sanitised throughout the day.</p>
Toilet Facilities	Classes will be allocated specific toilet blocks to use. Your child's teacher will advise them which toilet block they are to use.
EnD Day	EnD activities will not commence until we move back to Level 1.
Breakfast Club	Breakfast Club is on hold until further notice.
Road Patrol	Road Patrollers will be required to complete their duties, please be at school by 8.30am. Teachers will be on duty with you.
Sausage Sizzle / Lunch Orders	<p>Sausage sizzles are on hold until further notice.</p> <p>Thursday and Friday Gourmet Delicious lunch orders are currently still being accepted online: https://gdschoollunches.myshopify.com/.</p>