

# Home Learning Expectations for Teachers

**Purpose of this document** - to give direction around what the school's expectations are during a lockdown period.

## Things to consider

- How do we stick to the Cambridge East way of learning? Have this question in the back of your mind when planning out your week/tasks
- The balance between digital screen time and manual/[distance](#) tasks
- How do we help whanau who are guiding their child/ren through this process
- How are we placing the individual learner at the centre of what we are doing
- How are we ensuring that the emotional and social needs of a child/ren are being met
- Limit the number of platforms we use - Educa, Hapara (email and google account) and Zoom



## Weekly Planning needs to include

- A clear weekly plan (see below for an example - collaborative planning via zoom), that includes differentiation of activities and the ability for students to have a choice over what they do over the week, in every block (4 blocks a day - no more than 2 hours with breaks built-in)
- There is a balance between core learning areas and activities that can be done at home, activities that involve the whole family or family members working together
- Reading, Writing and Maths is catered for over the course of the week, tutorials delivered via a flip learning approach (pre-recorded teacher session/modelling [using Loom and Google Slides](#))
- Each week, every child has [at least two opportunities](#) for a face-to-face meeting, either one-on-one or in a small group (via Zoom - home groups?). Make this a celebration of learning over the week (learning check/reflection), you could link it back to their weekly learning goal.
- [CRT teachers are to plan a task Science/Art for each level \(Junior/Middle/Senior\) for each week. Teachers will then pick these up and add them to their individual plans.](#)



## Just Remember

- Don't over plan
- Ensure your tasks have clarity and are focused on learning.

Black - initial thinking

[Blue - 15th April Update](#)

[Red - 2021 Updates](#)



## **Suggested Window for Online Meetings (think of devices across households)**

9.00am - Timatanga

9.30am - Year 3/4 students (Auaha, **Te Puna** and Koru)

10.00am - Year 5/6 Students (Auaha, **Te Puna** and Koru)

## **Expectations for Online (Zoom) Meetings**

- Always in groups, avoid one-on-one (use a phone call #31# to hide your mobile number)
- Every child at least 2 meetings (20-30 minutes) - set up and at the end of the week to celebrate learning from the week
- Allow more than one child in to start the meeting
- Aim for no more than 8 -12 for workshops and tutorials
- Think about prompts (use google slides and loom if Flip Learning video) to keep the Zoom conversation on track.
- Casual Smart Dress code
- Think about where you set up for your video, what's in the background (especially noise)
- Be relaxed around interruptions, they are going to happen! (Your end and theirs as well)

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## Auaha S Te wahanga o te wiki: Term - Week

Block	Monday	Tuesday	Wednesday	Thursday	Friday
1 30 mins	<b>Class Zoom (x2)</b> <b>Focus: Planning/Set Up</b> (clarifying Week Tasks)	<b>Non - Negotiable Task:</b>	<b>Class Zoom (x2)</b> <b>Focus: Mid Week Check in</b>	<b>Exploration/Play/Physical Activity Task</b>	<b>Class Zoom (x2)</b> <b>Focus: End of week Celebration</b>
Switch to next activity					
2 30 mins	<b>Reading Tutorials:</b> 3 - 4 x 15 min sessions Differentiated	<b>Writing Tutorials:</b> 3 - 4 x 15 min sessions	<b>Math Tutorials:</b> 3 - 4 x 15 min sessions	<b>Non - Negotiable Task:</b>	<b>Class Zoom (x2)</b> <b>Focus: End of week Celebration</b>
Break (at least 20 min break - food/exercise)					
3 30 mins	<b>Reading Tutorials:</b> 3 - 4 x 15 min sessions Differentiated	<b>Writing Tutorials:</b> 3 - 4 x 15 min sessions	<b>Math Tutorials:</b> 3 - 4 x 15 min sessions	<b>Exploration/Play/Physical Activity Task</b>	<b>Exploration/Play/Physical Activity Task</b>
Switch to next activity					
4 30 mins	<b>Non - Negotiable Task:</b>	<b>Exploration/Play/Physical Activity Task</b>	<b>Non - Negotiable Task:</b>	<b>Non - Negotiable Task:</b>	<b>Non - Negotiable Task:</b>

## Non-negotiables: Term - Week

<b><u>Independent Writing: (3 blocks)</u></b> Purpose: To inform or entertain (from the TicTacToe) Writing Progression: <b><i>Focus on YOUR writing goal.</i></b> 1. Draft your writing 2. Re-read to check your writing makes sense. Proofread and recraft using your green pen. 3. Highlight where you have used your goal. 4. <b><i>Share your learning via Educa/Email/Google Doc with your teachers at</i></b>	<b><u>Physical Activity: (Choose from the following 3-4 choices)</u></b> - - - -
<b><u>Independent Reading: (2 blocks)</u></b> 1. Read independently from a novel of your choice. Remember to fill in your reading log 2. Record yourself reading aloud and post this to Educa	<b><u>Learning Through Play/ Exploration Activities (2-4 choices):</u></b> Use lego to complete one of the 30 day lego challenges - - - -
<b><u>Independent Maths Maintenance: (2 blocks)</u></b> - Provided maintenance sheets at differentiated levels. - Students to complete one at their level over the week.	<b><u>Digital Learning:</u></b> Typing Club Study Ladder
<b><u>CRT Art</u></b>	<b><u>CRT Science</u></b>

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Reading Log				
Day	Book Title	Start page	End page	Signed

**Goal focus for the Week:**

### Questions to answer 2021:

- How do we support families with logging on and accessing information (Educa, Email) earlier in the term this time so need to ensure that the students are aware of how to logon and access information.
- Supporting programmes - do we include the CRT/ART activities as per last time (Science Kits)
- Do we push for it to be completely aligned to class programmes and normal tutorial and follow up session occur?
- How do we continue to push inquiry?
- Consistency across centres? We need to ensure that centre leaders have a wider knowledge of what is occurring so that there is no disparity between centres.
- First zoom sessions need to be around setting up common understandings for students about what the zoom sessions are for.

Teachers to send home:

- Zoom link
- Check everyone has access to Educa
- Weekly Plan
- Link to website Learning Packs <https://www.cambridgeeast.school.nz/1/pages/704-learning-packs>

Learning Packs are on website home page under "Learning Packs" tab. Pip will send you the link to send out to families, as well as Educa "how to".

Teachers to touch base with their classes today via Zoom, as follows:

1.30pm - Timatanga  
 2.00pm - Years 3/4  
 2.30pm - Years 5/6

Make Zoom link recurring, so parents can use same link each time they have a zoom meeting.

Teachers to check they have kids emails setup and send all information to parents/caregivers AND student.

Kathy to check Hapara emails - any Hapara issues, teachers to contact Kathy  
 Lee to check Educa emails - any Educa issues, teachers to contact Lee

Teachers to use the next two days to plan collaboratively in centres.

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Teachers to test Loom access and make sure all working for next week Home Learning tasks - share planning across centres.

On Friday we will send home Device Requirements Google Form, get mobile number and drop off points.

### Level 3

If we move to level 3 Hamish will have a teacher rotation, to keep it fair.

We will have a bubble for staff children, and split other children into family bubbles.

### Support Staff

Invite support staff to class zoom sessions

Linda/Sharon - organise ESOL packs and send out

Kirsty - focus on inquiry, work with kathy on this

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