



The Yin and Yang of Principalship – Balancing Management & Leadership

This week's topic is about **Staffing increase forms related to roll growth**.

Many schools may now have rolls that are getting close to or are higher than the provisional roll figure used for staffing. If this is the case, you may need to start requesting staffing increases.

Remember the provisional roll total was where MOE estimated your roll would be for **10th October**.

You can work out what staffing you are entitled to by entering your roll figures here:

<https://www.fundingcalc.minedu.govt.nz> (leave the new entrant adjustment area blank)

If the staffing calculator shows a **higher** entitlement staffing component than what Pourato indicates, then you can apply for additional staffing using this form here:

<https://www.education.govt.nz/education-professionals/schools-year-0-13/funding-and-financials/request-staffing-roll-increase-when-your-schools-roll-grows>

Tips and tricks & dispelling common Myths

MYTH #1 - "We get 0.10 extra staffing for every 3 new students"

This is a common belief, but inaccurate. Sometimes **just ONE extra student** (particularly if they are a Year 0/1) can generate an additional 0.1 curriculum staffing **and** potentially an extra 0.1 management staffing, and possibly even an extra unit to allocate (see example below)

For schools less than 176 students, everything is based on the magic multiples of 25 kids due to the MACS (Maximum average class size of 25), so an extra 1-2 students taking the roll over these multiples of 25 can potentially generate a **whole extra teacher**.

Example using <https://www.fundingcalc.minedu.govt.nz>

Initial roll of 186 students generates 9.6 staffing and 9 units

Staffing Roll

Year	2025	
	Reg	MMI
1	36	0
1 Adj.	0	0
2	35	0
3	30	0
4	30	0
5	30	0
6	25	0
7	0	0
8	0	0
Total	186	0

Entitlement

	2025	
	FTTE	Units
Curriculum	8.3	
Management	1.3	
(includes Professional Leadership)	(0)	
Roll-based Staffing	9.6	9
Staffing Roll	186	

One additional new entrant enrolls, now generating an **extra 0.1 staffing AND an extra 0.1 management staffing AND also x1 extra unit** (that can be assigned to someone as a fixed term unit)

Staffing Roll

Year	2025	
	Reg	MMI
1	37	0
1 Adj.	0	0
2	35	0
3	30	0
4	30	0
5	30	0
6	25	0
7	0	0
8	0	0
Total	187	0

Entitlement

	2025	
	FTTE	Units
Curriculum	8.4	
Management	1.4	
(includes Professional Leadership)	(0)	
Roll-based Staffing	9.8	10
Staffing Roll	187	

MYTH #2 - “We need to maintain the increased roll for 10 days, before applying for a staffing increase”

I have never waited for that timeframe for approvals, and the MOE’s own information is also contradictory

Before we can consider any increase, your permanent daily roll must have increased and stayed at that level for two school weeks (10 school days). ***However, an increase in staffing may be approved sooner by the manager of either the Ministry’s local office or the manager of the Resourcing Division.***

Tips

- Make dates in your calendar for when new enrolments are due to start. Run the staffing calculator and see if these generate additional staffing
- Complete the form located [here](#)
- Check future banked staffing reports to check that any increased staffing has been backdated